

# Council



Listening Learning Leading

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## **Summons to attend a meeting of Council**

to be held on

**THURSDAY 25 APRIL 2013 AT 6.00 PM**

at

**COUNCIL CHAMBER, SOUTH OXFORDSHIRE DISTRICT COUNCIL  
OFFICES**

South Oxfordshire District Council aims to increase access to its public meetings. This meeting will be broadcast live on the council's website and the record archived for future viewing. You can view this broadcast at [www.southoxon.gov.uk](http://www.southoxon.gov.uk)

**Alternative formats of this publication are available on request. These include large print, Braille, audio cassette or CD, and email. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting**

A handwritten signature in black ink, appearing to read 'M Reed'.

MARGARET REED  
Head of Legal and Democratic Services

Note: Please remember to sign the attendance register.

# **Agenda**

## **1 Apologies**

To receive apologies for absence.

## **2 Declaration of disclosable pecuniary interest**

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

## **3 Minutes** (Pages 3 - 10)

To adopt and sign as a correct record the minutes of the meeting held on 21 February 2013 (**attached**).

## **4 Chairman's announcements**

To receive any announcements from the Chairman.

## **5 Questions from the public and public participation**

To receive any questions from members of the public and details of any requests to address Council on an item on the agenda.

## **6 Neighbourhood Planning Referendums - scale of fees and charges** (Pages 11 - 16)

To consider the report of the Returning Officer on a proposed scale of fees and charges for the Counting Officer to undertake arrangements for managing and conducting neighbourhood planning referendums (**report attached**).

MARGARET REED

Head of Legal and Democratic Services